



**CORRECTIONAL OFFICER LATERAL
APPLICATION**
Will County Sheriff's Office
Sheriff Mike Kelley



Eligibility Requirements:

- U.S. Citizen
- Must be 21 years of age
- High School diploma/GED graduate
- Valid driver's license
- FOID card (apply for one if you don't have one)
- No felony or certain misdemeanor convictions from any jurisdiction
- Must have completed an Illinois Corrections Academy (NO OTHER STATES QUALIFY)
- Resident of Illinois within two years after appointment and remain a resident of Illinois while employed

Return by email, mail, or in person to:

Will County Merit Commission
16911 W. Laraway Road
Suite 201
Joliet, IL 60433
Monday-Friday 8am-3pm
24/7 in Dropbox at the front of the building

EMAIL ANY QUESTIONS:
MERITCOMMISSION@WILLCOSHERIFF.ORG
815-727-5680

Application fee is \$75.00 plus \$1.99 processing fee.

Please see last page for instructions.

Payment made by credit card only.

ATTACH YOUR CORRECTIONS
ACADEMY CERTIFICATE WHEN TURNING IN YOUR APPLICATION

BY CHECKING THE BOX BELOW, YOU CONFIRM THAT
YOU HAVE SUCCESSFULLY COMPLETED AN ILLINOIS
CORRECTIONS ACADEMY (PLEASE ATTACH YOUR
ACADEMY CERTIFICATE) ☐

LEGAL LAST NAME: (INCLUDE IF JR. OR SR.)

LEGAL FIRST NAME, MIDDLE NAME:

ADDRESS:

CITY, STATE, AND ZIP:

COUNTRY OF BIRTH:

EMAIL:

CELL PHONE NUMBER:

AGE:

DATE OF BIRTH:

MALE ☐

FEMALE ☐

SOCIAL SECURITY LAST FOUR
DIGITS:

DRIVER'S LICENSE NUMBER:

STATE ISSUED:

HEIGHT:

WEIGHT:

EYE COLOR:

HAIR COLOR:

U.S. CITIZEN:

YES ☐

NO ☐

NATURALIZATION CERTIFICATE NUMBER IF NOT BORN A U.S. CITIZEN:

HAVE YOU EVER APPLIED WITH THE WILL COUNTY SHERIFF'S OFFICE? YES ☐ NO ☐

IF YES, WHEN DID YOU APPLY AND FOR WHAT POSITION? _____

IF HIRED, FROM: _____ TO: _____

Have you ever been arrested or convicted of any criminal action as an adult? YES ☐ NO ☐

IF YES, GIVE DATE(S), PLACE, AND COMPLETE DETAILS OF INCIDENT/OUTCOME:

Have you ever been served with an Order of Protection? YES ☐ NO ☐

IF YES, GIVE DATE(S), PLACE, AND COMPLETE DETAILS OF INCIDENT/OUTCOME:

Have you ever received a traffic ticket since you were 18 years of age? YES ☐ NO ☐

IF YES, GIVE DATE(S), PLACE, AND COMPLETE DETAILS OF INCIDENT/OUTCOME:

Have you even been stopped, arrested, cited, or charged with driving under the influence of alcohol or drugs as an adult? YES ☐ NO ☐

IF YES, GIVE DATE(S), PLACE, AND COMPLETE DETAILS OF INCIDENT/OUTCOME:

Have you ever been arrested/booked into the Will County Adult Detention Facility? YES ☐ NO ☐

IF YES, GIVE DATE(S) AND COMPLETE DETAIL OF INCIDENT/OUTCOME:

ILLINOIS CORRECTIONAL OFFICER EMPLOYMENT PAST AND/OR PRESENT:

CORRECTIONS EMPLOYER:

CITY AND STATE:

POSITION:

DATES OF HIRE: _____ TO _____

IMMEDIATE SUPERVISOR:

PHONE NUMBER:

EMAIL:

ILLINOIS CORRECTIONAL OFFICER EMPLOYMENT PAST AND/OR PRESENT:

CORRECTIONS EMPLOYER:

CITY AND STATE:

POSITION:

DATES OF HIRE: _____ TO _____

IMMEDIATE SUPERVISOR:

PHONE NUMBER:

EMAIL:

Application fee by credit card only. \$75.00 plus a \$1.99 processing fee. Fee is non-refundable. This MUST be paid prior to turning in your application!

Please go to this website to pay the application fee:

<https://allpaid.com/plc/a006mg>



- (1) Under Person Paying Title pick: C.O. Lateral
- (2) Under Payment Amount pick: Other-\$75.00
- (3) Under Payment Amount enter: 75.00

If using someone else's credit card, please provide their full name and cell phone number:

MANDATORY: PLEASE LIST THE TRANSACTION REFERENCE NUMBER BELOW PROVIDING US WITH PROOF OF PAYMENT. YOU WILL RECEIVE THIS REFERENCE NUMBER INSTANTLY AFTER YOUR PAYMENT IS PROCESSED.

TRANSACTION REFERENCE NUMBER 8 DIGITS: ____ _

ADDITIONAL INFORMATION LIST BELOW:

I certify that I have personally completed this application. That there is no misrepresentation, omission, or falsifications in the foregoing statements and answers, and that entries made by me above are true, complete, and correct to the best of my knowledge, belief, and are made in good faith.

DATE: _____ APPLICANT NAME: _____

**THE WILL COUNTY SHERIFF IS AN EQUAL OPPORTUNITY EMPLOYER,
HIRING WITHOUT REGARD TO SEX, RACE, OR AGE THOSE CANDIDATES
CERTIFIED BY THE WILL COUNTY SHERIFF'S OFFICE MERIT COMMISSION**

JULY 2025