



**COURT SECURITY OFFICER  
APPLICATION**  
**Will County Sheriff's Office**  
**Sheriff Mike Kelley**



**Eligibility Requirements:**

- U.S. Citizen
- Must be 21 years of age
- High School diploma/GED graduate
- Valid driver's license
- FOID card (apply for one if you don't have one)
- No felony or certain misdemeanor convictions from any jurisdiction
- Resident of Illinois within two years after appointment and remain a resident of Illinois while employed
- Must be an Illinois state certified Police Officer, Court Security Officer, or Correctional Officer as prescribed by the ILETSB and/or retired from your agency in good standing
- Must pass a physical agility test
- Additional requirements on website

**POSITION APPLYING FOR, CHECK ALL THAT APPLY:**

FULL TIME ☐ PART-TIME ☐

**Return by email, mail, or in person to:**

Will County Merit Commission  
16911 W. Laraway Road  
Suite 201  
Joliet, IL 60433  
Monday-Friday 8am-3pm  
24/7 in Dropbox at the front of the building

EMAIL ANY QUESTIONS:  
[MERITCOMMISSION@WILLCOSHERIFF.ORG](mailto:MERITCOMMISSION@WILLCOSHERIFF.ORG)  
815-727-5680

Application fee is \$25.00 plus \$1.99 processing fee.  
Please see last page for instructions.  
Payment made by credit card only.

**\*ATTACH YOUR ILETSB ACADEMY CERTIFICATE**

LEGAL LAST NAME: (INCLUDE IF JR. OR SR.)

LEGAL FIRST NAME, MIDDLE NAME:

ADDRESS:

CITY, STATE, AND ZIP:

COUNTRY OF BIRTH:

EMAIL:

CELL PHONE NUMBER:

AGE:

DATE OF BIRTH:

MALE ☐

FEMALE ☐

SOCIAL SECURITY LAST FOUR  
DIGITS:

DRIVER'S LICENSE NUMBER:

STATE ISSUED:

HEIGHT:

WEIGHT:

EYE COLOR:

HAIR COLOR:

U.S. CITIZEN:

YES ☐ NO ☐

NATURALIZATION CERTIFICATE NUMBER IF NOT BORN A U.S. CITIZEN:

HAVE YOU EVER APPLIED WITH THE WILL COUNTY SHERIFF'S OFFICE? YES ☐ NO ☐

IF YES, WHEN DID YOU APPLY AND FOR WHAT POSITION? \_\_\_\_\_

IF HIRED, FROM: \_\_\_\_\_ TO: \_\_\_\_\_

Have you ever been arrested or convicted of any criminal action as an adult? YES ☐ NO ☐

IF YES, GIVE DATE(S), PLACE, AND COMPLETE DETAILS OF INCIDENT/OUTCOME:

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Have you ever been served with an Order of Protection? YES ☐ NO ☐

IF YES, GIVE DATE(S), PLACE, AND COMPLETE DETAILS OF INCIDENT/OUTCOME:

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Have you ever received a traffic ticket since you were 18 years of age? YES ☐ NO ☐

IF YES, GIVE DATE(S), PLACE, AND COMPLETE DETAILS OF INCIDENT/OUTCOME:

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Have you even been stopped, arrested, cited, or charged with driving under the influence of alcohol or drugs as an adult? YES ☐ NO ☐

IF YES, GIVE DATE(S), PLACE, AND COMPLETE DETAILS OF INCIDENT/OUTCOME:

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Have you ever been arrested/booked into the Will County Adult Detention Facility? YES ☐ NO ☐

IF YES, GIVE DATE(S) AND COMLETE DETAIL OF INCIDENT/OUTCOME:

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<b>LAW ENFORCEMENT EXPERIENCE</b>
LAW ENFORCEMENT EMPLOYER:
CITY AND STATE:
POSITION:
DATES OF HIRE: _____ TO _____
IMMEDIATE SUPERVISOR:
IMMEDIATE SUPERVISOR PHONE NUMBER:
IMMEDIATE SUPERVISOR WORK EMAIL:
<b>LAW ENFORCEMENT EXPERIENCE</b>
LAW ENFORCEMENT EMPLOYER:
CITY AND STATE:
POSITION:
DATES OF HIRE: _____ TO _____
IMMEDIATE SUPERVISOR:
IMMEDIATE SUPERVISOR PHONE NUMBER:
IMMEDIATE SUPERVISOR WORK EMAIL:

Application fee by credit card only. \$25.00 plus a \$1.99 processing fee. Fee is non-refundable. This MUST be paid prior to turning in your application!

**Please go to this website to pay the application fee:**

<https://allpaid.com/plc/a006mg>



- (1) Under Person Paying Title pick: Court Security Officer
- (2) Under Payment Amount pick: Court Security Officer-\$25.00
- (3) Under Payment Amount enter: 25.00

If using someone else's credit card, please provide their full name and cell phone number:

\_\_\_\_\_

**MANDATORY: PLEASE LIST THE TRANSACTION REFERENCE NUMBER BELOW PROVIDING US WITH PROOF OF PAYMENT. YOU WILL RECEIVE THIS REFERENCE NUMBER INSTANTLY AFTER YOUR PAYMENT IS PROCESSED.**

**TRANSACTION REFERENCE NUMBER 8 DIGITS:**    \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_

**ADDITIONAL INFORMATION LIST BELOW:**

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\_\_\_\_\_

I certify that I have personally completed this application. That there is no misrepresentation, omission, or falsifications in the foregoing statements and answers, and that entries made by me above are true, complete, and correct to the best of my knowledge, belief, and are made in good faith.

DATE: \_\_\_\_\_ APPLICANT NAME: \_\_\_\_\_

**THE WILL COUNTY SHERIFF IS AN EQUAL OPPORTUNITY EMPLOYER,  
HIRING WITHOUT REGARD TO SEX, RACE, OR AGE THOSE CANDIDATES  
CERTIFIED BY THE WILL COUNTY SHERIFF'S OFFICE MERIT COMMISSION**

JUNE 2025